

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE EXTENSION**

**Program Agency:** Office of the Attorney General, Child Support Services Division (OAG/CSSD)

**Contract No.:** DCTO-2010-C-0006

**Caption:** IT Desktop Maintenance & Support

**Contractor:** Obverse Corporation, Inc.

**1. Authorization:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.6(b)

**2. Minimum Need:**

The OAG/CSSD has a need for the contractor to provide IT Desktop Maintenance & Support services.

**3. Estimated Fair and Reasonable Price:**

The estimated fair and reasonable price is \$486,981.90.

**4. Facts That Justify Single Available Source Procurement:**

The OAG/CSSD, is the entity within the District of Columbia government that is responsible for administering the District's federally funded child support programs, referred to as IV-D Programs. In accordance with the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA), OAG/CSSD is required to have in operation an automated data processing and information retrieval system in which information pertaining to the IV-D Program is maintained. This database which houses child support case information; the same database from which child support payments are disbursed, is known as the District of Columbia Child Support Enforcement System (DCCSES). The DCCSES system resides on the CSSD LAN infrastructure, which requires continuous maintenance and support. Currently, a contractor, Obverse Corporation, Inc., supports the District's staff to reconcile the discrepancies that reside on the LAN infrastructure, providing continual maintenance and support of IT resources (hardware/software/printers).

This current contract's performance period is near end, and for financial reasons and to forego expending time and vital resources to continuously train contract workers due to the large turnover rate, the tasks being performed by Obverse Corporation, Inc., will be brought in-house instead of being further privatized. The hiring of full-time staff is necessary to properly perform the required functions; however such hiring will not be completed by the contract end date. In order to avoid any lapse in the performance of these critical services, the District's IV-D Program intends to extend the contract until full-time staff has come on-board. During the contract extension, Obverse Corporation, Inc., will continue to provide the same tasks as presently outlined in DCTO-2010-C-0006. Given that Obverse Corporation, Inc., is the incumbent and a contract extension is being sought solely for the purpose of allowing OAG/CSSD the time necessary to hire staff, no market survey was performed, but a cost-benefit analysis was completed to substantiate the savings that will be afforded to OAG/CSSD by bringing the services in-house.

**5. Certification by the Agency:**

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Irvin B. Nathan  
Attorney General  
Office of the Attorney General for the District of Columbia

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because \_\_\_\_\_]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Priscilla Mack  
Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
James D. Staton, Jr.  
Chief Procurement Officer